Application 2020 – Integrated Services, Single Agency

Key:
- *Black writing indicates the questions the agency will see on the e-Clmpact screen during the application*
- *Red writing indicates the instructions in the application guide*
- *Green writing indicates scoring and reviewer instructions*
- *Blue writing indicates character limits*

**Program Overview**

1. Please select the Priority Funding Area for your Integrated Services program.
   - Early Learning
   - Workforce Development
   - Behavioral and Mental Health
   - Basic Needs - Housing
   - Basic Needs - Safety from Violence
   - Basic Needs - Food Assistance
   - Basic Needs - Legal Assistance
   - Basic Needs - Tax Preparation

   This section will not be scored, but is intended to assist reviewers in categorizing your programming.

2. Please select or describe the Additional Service or services being offered by your agency as part of this programming (select all that apply)
   - Early Learning
   - Workforce Development
   - Behavioral and Mental Health
   - Basic Needs - Housing
   - Basic Needs - Safety from Violence
   - Basic Needs - Food Assistance
   - Basic Needs - Legal Assistance
   - Basic Needs - Tax Preparation
   - Middle School Services
   - Financial Empowerment Services
   - Primary Care health services
   - Other ________________

   This section will not be scored, but is intended to assist reviewers in categorizing your program.
   **Character limit: 300 words, 1,800 characters**

3. Is the intended wrap around service for an individual, or multiple members of a household? If a household, which members of the household are targeted by this program (adult members of the household only, adults and children, etc).
   - This section will not be scored, but is intended to assist reviewers in categorizing your program.
   - A household is defined as any group of people living together.
   - **Character limit: 200 words, 1,200 characters**
4. Please describe your programming model, include target population you are serving, description of services, evidence informed practices, and key program elements. Describe why you have selected these specific program elements, and the logic behind combining them. A high-quality answer will speak to each of the associated Priority Funding Area Goals (see page 4 of grant guidelines). Describe the activities your programming undertakes, and how programming will achieve United Way’s goals for this area. A strong answer will use agency data or research to explain why these program elements (versus any others) are important to be paired in a wraparound setting. This section is worth a total of 5 points. For full points, the section must be clear and encompasses a description of the Priority Funding Area services and key program elements, as well as the additional service(s). Section discusses how programming will address each of the goals set for the Priority Funding Area and the logic is sound for why the programming’s activities will achieve the goals.

Character limit: No character limit. Recommended length: 3,000-4500 characters, 500-750 words.

5. Describe how your agency weaves together programs to ensure clients are connected to the integrated services. What formal policies, procedures or systems are in place, or will be improved upon, to ensure clients/households are accessing the full range of services. Describe any formal structures your agency has in place to ensure the wrap around services are applied to households. These may be assessments, systems for coordinating case management, data systems, or other tools. Other examples include staffing structure, data system and use of data, curriculum development, etc.

This section is worth 5 points. Full points will be awarded if the answer shows a deliberate, intentional weaving of programming that is intended to both improve the quality of services received by participants, and also is responsive to the needs of participants.

Character limit: 2,000 characters, 350 words.

6. How will the integration of your programming elements lead to stronger outcomes for households or individuals? Include a description of what “success” looks like at the end of programming. This section is intended to allow you to make the case for why the additional service or services are necessary to improve the overall success of the client/household in your Priority Funding Area. This section is worth 5 points. Full points will be awarded if the answer makes a case for why the additional services were selected that is logically sound. Programming elements tie together in a cohesive manner.

Character limit: 2,000 characters, 350 words.

7. If applicable, please describe how the programming is designed specifically to meet the needs of a high barrier population. Document the needs and barriers of the population(s) served, the agency’s expertise and track record for serving this population, the best practice service model(s) employed, and the partnerships employed to support impact for this population.

This section will not be scored, but is informational for the reviewers. Please only complete this section if your programming is designed specifically to provide services for and target high barrier population(s). Programs that are designed for general use and have found themselves serving a significant number of high barrier individuals should leave this section blank. Examples of programs with a high barrier design would be – an employment program specifically designed to support returning citizens, or a mental health program specifically designed to provide counseling to LGBTQ+ youth. There are no points available to this section and is used as information only to the reviewers.

Character limit: 2,000 characters, 350 words.
Geography
8. Please describe the geographic community to be served by this programming, including the location of services to be provided. Detail why the community to be served qualifies as a high need, high potential community.

United Way of Metro Chicago supports programs in Cook County, DuPage County, City of Chicago and the City of Elgin and selected bordering communities. A strong answer will identify the geographic community(ies) where the majority of clients originate. If your programming focuses on several communities, speak to the top five where clients originate from or where your services take place. For applications serving Chicago, please specify which neighborhood(s) will be served, preferably using the 77 Chicago Community Areas. Please speak to the characteristics of the community(ies) you will serve, including what portion are low income, how they face other needs and what assets exist in their community. If your program will serve households both IN and OUT of a Neighborhood Network, please provide an estimate of how much work will take place in Network communities and how much will take place outside of those communities.

This section is worth 2 points. Full points will be awarded if the answer makes a case for both the need in the community as well as how this program will address the need and build on assets in the community.

Character limit: 2,000 characters, 350 words.

9. Please provide the location(s) at which your programming will take place. Use street addresses for each site, and if your programming will take place at multiple locations, place each site on a new line.

This section will not be scored and is intended to assist reviewers classify your programming.

10. Does this programming align with one or more of United Way’s Neighborhood Networks? Please check all that apply:
   - Auburn Gresham
   - Austin
   - Blue Island-Robbins
   - Brighton Park
   - Bronzeville
   - Cicero
   - Evanston
   - Little Village
   - South Chicago
   - West Chicago
   - Program will also serve non-Neighborhood Network communities

Please describe your involvement in each Neighborhood Network, as a member of the Neighborhood Network coalition.

Select all the Neighborhood Networks in which your programming aligns. For each Network selected, describe your agency’s participation in the network including leadership roles, committees you participate in, and how the program contributes to the Network’s goals.

There are no points available to this section and is used as information only to the reviewers.

Character limit: 2,000 characters, 350 words.
Outcomes and measurement
11. Describe the methods you will use to track outcomes for this programming. How are you measuring the required metrics? If there are metrics you are not currently tracking, please explain your plan to obtain the necessary data to do so.
In your response, please include the system(s) and/or tools you use to collect data for the required metrics. In most cases, United Way will expect a program to be able to track and report out on 100% of the metrics listed in Appendix C of the framework. In some specific circumstances, based on program structure, certain measures will be waived. Note: Simply finding a metric cumbersome to track is not a valid reason ask to waive a metric from the list below. To receive an exception, there must be something unique about the population you serve that renders the metric not relevant.
For each of these measurements, please refer directly to Measurement Framework document for a definition of indicators. If your answers reflect that you have not reviewed the Measurement Framework, you will lose points.
This section is worth 1 point. Full points will be awarded if the program is already tracking the required metrics, or has a specific plan in place in order to obtain the necessary metrics. A robust answer will include the specific systems or tools used for data collection.
*Character limit: 2,000 characters, 350 words.*

12. How does your programming use data to inform service delivery and/or program structure? Please provide a specific instance of how your organization has used data to improve programming.
Describe how your organization uses program data for continuous improvement. Do not simply explain how data is gathered, but focus your attention on how that data is used once gathered, including what staff are involved in reviewing data and how often. Include how learnings from the data have led to adjustments in programming. Recent examples are preferred.
This section is worth 2 points. Full points will be awarded if the description includes how data is collected, what staff are included in reviewing data and how often, and how that data is used. Answer must also include a recent example of how review of data led to adjustment in programming. A strong answer will illustrate a robust culture of using data to improve.
*Character limit: 2,000 characters, 350 words.*

Service Provision
13. If applicable, what percentage of your clients are victims of domestic violence?
This section will not be scored, but is intended to assist UWMC in identifying what resources may be available to your program
*Character limit: 100 characters*

Projections
14. Integrated services metrics – Select at least one of the following domains and provide projections on the number of clients improving in that domain.
Only one domain projection must be provided, although your agency may wish to provide projections for more than one domain on this list.
This section is worth 2 points. Full points will be awarded for projecting on at least one outcome and having those projections be consistent with the programming described above.
15. Integrated service metrics – single organization. Project on the following metric. For your integrated programming, provide the necessary projections. A household is any group of individuals who live together.
This section is worth 2 points. Full points will be awarded for projecting on the metric and having those projections be consistent with the programming described above.

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of clients improving in household income</td>
<td></td>
</tr>
<tr>
<td>Number of clients improving in housing stability</td>
<td></td>
</tr>
<tr>
<td>Number of clients improving in mental health</td>
<td></td>
</tr>
<tr>
<td>Number of clients improving in household interaction</td>
<td></td>
</tr>
</tbody>
</table>

16. Priority Funding Area metrics - Based on the Priority Funding Area you have selected, project on the following outcomes. For your Priority Funding Area, provide the necessary projections. Remember, all metrics are required for each Priority Funding Area. Leaving one or more metric without a projection will negatively impact your score and may completely disqualify your application. Provide projections ONLY for the Priority Funding Area for which you are requesting funding. This cycle, United Way is using test metrics in some of our Priority Funding Areas to determine if and how our agencies are tracking these data points. If your program can not report on a test metric, you may leave it blank with no penalty.
This section is worth 2 points. Full points will be awarded for projecting on all outcomes and having those projects be consistent with the programming described above.

**Early Learning**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of infants/toddlers/children receiving regular, comprehensive, developmental screening across domains</td>
<td></td>
</tr>
<tr>
<td>Number of infants/toddlers/children showing growth across developmental domains</td>
<td></td>
</tr>
<tr>
<td>Number of parents/caregivers reporting more positive interactions with their infants/toddlers</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond early learning intervention</td>
<td></td>
</tr>
</tbody>
</table>

**Workforce Development**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of participants who become job ready</td>
<td></td>
</tr>
<tr>
<td>Number of participants placed in jobs during the program year</td>
<td></td>
</tr>
<tr>
<td>Number of participants placed during the program year who retain their jobs for a minimum of 90 days</td>
<td></td>
</tr>
<tr>
<td>Number of participants who improve their job quality during the program year</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond workforce development intervention</td>
<td></td>
</tr>
</tbody>
</table>
**TEST METRIC:** Number of participants receiving services prior to workforce development intervention to remove barriers to success

**Behavioral and Mental Health**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number behavioral and mental health screenings/ referrals to treatment</td>
<td></td>
</tr>
<tr>
<td>Number of participants in behavioral and mental health sessions</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond behavioral and mental health intervention</td>
<td></td>
</tr>
<tr>
<td>Number of youth/adults assisted with gaining health insurance during the program year</td>
<td></td>
</tr>
<tr>
<td>Number of youth/adults assisted with retaining health insurance during the program year</td>
<td></td>
</tr>
<tr>
<td><strong>TEST METRIC:</strong> Number of participants in behavioral and mental health sessions demonstrating improvement</td>
<td></td>
</tr>
</tbody>
</table>

**Housing**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of individuals provided with case management services</td>
<td></td>
</tr>
<tr>
<td>Number of individuals eligible to leave program-supported housing with a permanent, stable destination</td>
<td></td>
</tr>
<tr>
<td>Number of individuals who leave program-supported housing with a permanent, stable destination</td>
<td></td>
</tr>
<tr>
<td>% of individuals who leave program-supported housing with a permanent, stable destination</td>
<td></td>
</tr>
<tr>
<td>Number of individuals screened for benefits</td>
<td></td>
</tr>
<tr>
<td>Number of individuals assisted in applying for and/or maintaining benefits</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond housing intervention</td>
<td></td>
</tr>
<tr>
<td><strong>TEST METRIC:</strong> Number of participants exiting program that have increased financial resources</td>
<td></td>
</tr>
</tbody>
</table>

**Safety from Abuse**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of individuals accessing safe, stable living situation</td>
<td></td>
</tr>
<tr>
<td>Number of adults provided with case management services</td>
<td></td>
</tr>
<tr>
<td>Number of individuals screened for benefits</td>
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</tr>
<tr>
<td>Number of individuals assisted in applying for and/or maintaining benefits</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond safety from abuse intervention</td>
<td></td>
</tr>
</tbody>
</table>

**Food Assistance**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of individuals receiving food assistance</td>
<td></td>
</tr>
<tr>
<td>Number of meals served</td>
<td></td>
</tr>
<tr>
<td>Metric</td>
<td>Projection</td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>------------</td>
</tr>
<tr>
<td>Number of adults screened for benefits</td>
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<tr>
<td>Number of households receiving additional services beyond food assistance intervention</td>
<td></td>
</tr>
<tr>
<td>TEST METRIC: Number of individuals accessing nutrition education opportunities</td>
<td></td>
</tr>
</tbody>
</table>

**Legal Assistance**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of clients receiving brief legal services</td>
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<tr>
<td>Number of clients receiving extended legal representation</td>
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<td></td>
</tr>
<tr>
<td>TEST METRIC: Number of clients achieving positive outcome via legal services</td>
<td></td>
</tr>
</tbody>
</table>

**Tax Preparation**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total cost of Volunteer Income Tax Assistance (VITA) program</td>
<td></td>
</tr>
<tr>
<td>Total amount of tax refunds received by participants</td>
<td></td>
</tr>
<tr>
<td>Total amount of Earned Income Tax Credit (EITC) received by participants</td>
<td></td>
</tr>
<tr>
<td>Total number of tax returns completed</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond tax preparation intervention</td>
<td></td>
</tr>
</tbody>
</table>

17. Additional Services metric - Based on the additional services you have selected, project on the following outcomes.

Provide projections for your additional service(s). If your additional service is also a United Way Priority Funding Area, or is a United Way Recommended Service, utilize one of the measurement frameworks outlined below. If your additional service is aligned to United Way Priority Funding Areas or Recommended Services, all the metrics outlined for that area are mandatory. If your Additional Service(s) does not have a United Way measurement framework, please provide your own recommended metrics and projections.

This section is worth 2 points. Full points will be awarded for projecting on all outcomes and having those projects be consistent with the programming described above.

**Additional service - Early Learning**

<table>
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<tr>
<th>Metric</th>
<th>Projection</th>
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<tbody>
<tr>
<td>Number of infants/toddlers/children receiving regular, comprehensive, developmental screening across domains</td>
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### Additional service - Workforce Development

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**TEST METRIC:** Number of participants receiving services prior to workforce development intervention to remove barriers to success

### Additional service - Behavioral and Mental Health

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</tbody>
</table>

**TEST METRIC:** Number of participants in behavioral and mental health sessions demonstrating improvement

### Additional service - Housing

<table>
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<tr>
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<tbody>
<tr>
<td>Number of individuals provided with case management services</td>
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</tr>
</tbody>
</table>

**TEST METRIC:** Number of participants exiting program that have increased financial resources

### Additional service - Safety from Abuse

<table>
<thead>
<tr>
<th>Metric</th>
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</tbody>
</table>
### Number of individuals screened for benefits

### Number of individuals assisted in applying for and/or maintaining benefits

### Number of households receiving additional services beyond safety from abuse intervention

### Additional service - Food Assistance
<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of individuals receiving food assistance</td>
<td></td>
</tr>
<tr>
<td>Number of meals served</td>
<td></td>
</tr>
<tr>
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<td></td>
</tr>
<tr>
<td>Number of individuals assisted in applying for and/or maintaining benefits</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond food assistance intervention</td>
<td></td>
</tr>
</tbody>
</table>

**TEST METRIC:** Number of individuals accessing nutrition education opportunities

### Additional service - Legal Assistance
<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of clients receiving brief legal services</td>
<td></td>
</tr>
<tr>
<td>Number of clients receiving extended legal representation</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond legal assistance intervention</td>
<td></td>
</tr>
</tbody>
</table>

**TEST METRIC:** Number of clients achieving positive outcome via legal services

### Additional service - Tax Preparation
<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total cost of Volunteer Income Tax Assistance (VITA) program</td>
<td></td>
</tr>
<tr>
<td>Total amount of tax refunds received by participants</td>
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<td></td>
</tr>
<tr>
<td>Total number of tax returns completed</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond tax preparation intervention</td>
<td></td>
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</table>

### Additional Service - Middle School
<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of middle school students promoted to the next grade on time</td>
<td></td>
</tr>
<tr>
<td>Number of middle school students with satisfactory school attendance</td>
<td></td>
</tr>
<tr>
<td>Number of middle school students with satisfactory grade performance</td>
<td></td>
</tr>
<tr>
<td>Number of middle school students meeting social-emotional learning standards</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond middle school intervention</td>
<td></td>
</tr>
</tbody>
</table>

**Test Metric:** Number of youth participating in an ongoing leadership and/or volunteerism opportunity

### Additional Service - Financial Empowerment Services
United Way of Metro Chicago
2020/2021 Impact Grants Application
Integrated Services- Single Agency

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of participants establishing financial baseline/creating financial plan</td>
<td></td>
</tr>
<tr>
<td>Number of participants improving financial position</td>
<td></td>
</tr>
<tr>
<td>Number of participants working toward reducing debt</td>
<td></td>
</tr>
<tr>
<td>Number of participants receiving new or maintaining public/private benefits</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond financial capability intervention</td>
<td></td>
</tr>
<tr>
<td>Test Metric: Number of participants improving their financial literacy</td>
<td></td>
</tr>
</tbody>
</table>

**Additional Service - Primary Care Services**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number people connected to a health provider/primary care physician/regular care</td>
<td></td>
</tr>
<tr>
<td>Number people who report their physical health has improved</td>
<td></td>
</tr>
<tr>
<td>Number of youth/adults assisted with gaining health insurance during the program year</td>
<td></td>
</tr>
<tr>
<td>Number of youth/adults assisted with retaining health insurance during the program year</td>
<td></td>
</tr>
<tr>
<td>Number of households receiving additional services beyond health access intervention</td>
<td></td>
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</table>

**Additional Service - Other**

<table>
<thead>
<tr>
<th>Metric</th>
<th>Projection</th>
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</tbody>
</table>

**Funding Request**

18. Please provide the amount requested, broken out by United Way’s regional breakdown. Your funding request should not exceed $375,000, nor 30% of your agency budget.

This section is worth 1 point. For full points, the application must submit a funding request and follow United Way’s guidelines for the maximum request allowed for this strategy.

<table>
<thead>
<tr>
<th>City of Chicago</th>
<th>North-Northwest Suburban</th>
<th>South-Southwest Suburban</th>
<th>West Suburban</th>
<th>Total</th>
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